



APPLICATION FOR 2013-2014 CLASS OFFICERS

Forms are due to Ms. Varner (rm 1205) or Ms. Cabiness by September 13th Voting will occur in all 4th period classes on September 18th. Officers will be announced September 20th.

Basic Information

STUDENT NAME: _____ STUDENT ID #: _____

PARENT/GUARDIAN NAME: _____

ADDRESS: _____

PARENT HOME NUMBER: _____ (STUDENT CELL) _____

E-MAIL ADDRESS: (PARENT) _____

(STUDENT) _____

Place a check next to your grade for the 2013-2014 school year:

_____ 9th _____ 10th _____ 11th _____ 12th

Agreement

I, _____, am interested in being a _____ class officer at Woodrow Wilson High School. If elected I agree to abide by the rules and regulations set forth by the Class Activities Committee and faculty sponsors. I will cooperate and follow instructions and understand I am expected to provide a service to my classmates and Woodrow Wilson High School.

Student Signature: _____ **Parent Signature:** _____

Please write a brief explanation of why you would like to be a class office or any ideas you have for your class. This statement will be included on the ballot:

APPLICATION FOR CLASS OFFICER

Applicant: _____

Student ID #: _____

Classification for the 2013-2014 school year : _____

Please check the position you are most interested in from the following choices. If you are interested in more than one position please rank the positions you are interested in starting with 1 as your first choice:

_____ **President**

- *Calls and runs meetings
- *Maintains calendar and fundraiser and activity paperwork and meets with administrators and faculty advisors to gain approval of upcoming events

_____ **Vice President**

- *Serves in absence of President
- *Completes class correspondence
- *Oversees committees

_____ **Treasurer**

- *Completes financial paperwork including a proposed annual class budget
- * Reports financial status at class and officer meetings

_____ **Secretary**

- *Records and types class minutes
- *Completes class correspondence
- *Keeps individual records for community service hours

_____ **Publicity**

- *Keeps information current on class bulletin board
- *Makes flyers for class events
- *Writes loud speaker announcements
- *Conveys information on class events to local media and community
- * Oversees photography of class events
- *Acquires Spanish translation when needed for current events

Officers attend all committee meetings, participate in discussions and fulfill their job descriptions for each event that is planned.

Senior Officers Only - Each officer becomes Student Committee Chairman for one senior event that is part of the Senior Activities Event budget.

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GRADE CHECK AND TEACHER RECOMMENDATIONS

Fill out the schedule below completely and have each teacher sign.

Teachers: Your signature will serve as a recommendation that this student is a good candidate for serving as a class officer and is in good standing in your class. If you have reservations or concerns regarding this students please do not sign the form and inform Ms. Varner or Ms. Cabiness of your concerns.

CLASS NAME	TEACHER	PASSING OT NOT	TEACHER SIGNATURE*
1 ST			
2 ND			
3 RD			
4 TH			
5 TH			
6 TH			
7 TH			

Class schedule, grades, attendance and teacher signatures will be verified by the sponsors